

DISTRICT OF COLUMBIA
HIGHER EDUCATION LICENSURE COMMISSION

Public Session No. 16-03
March 17, 2016
810 First Street, NE
3rd floor – Grand Hall B
Washington, DC 20002

10:30 am

I. Call to Order

Commissioner Gailda Davis called the meeting to order at 11:05 am.

Commissioners Present: Commissioner Gailda Davis, Ed.D., Chair
Commissioner Johnetta Davis, Ph.D., Vice Chair
Commissioner Mary Dilworth, Ed.D.
Commissioner Joanne Joyner, Ph.D., Secretary
Commissioner John Cross, A.B., A.M., M.S.

Staff Present: Angela Lee, Executive Director
Jocelyn Harris, Education Compliance Specialist
Alesia Henry, Education Compliance Specialist
Dorothy Thomas, Education Compliance Specialist
Michael McMiller, Assistant Attorney General Counsel

Guests Present: Vets Group
Keith Majette
Joe Wynn
Queen Jones
David Wagner
General Assembly
Liz Simon
Shanaz Chowdhery

Allied Health and Technology Institute
Frank B. Uzoma
Ebene A. Uzoma

Saint Michael School of Allied Health
Michael Adedokun

Technical Learning Centers d/b/a Prospect Career College
Wayland Bryan
Mark Toufanian

Michael Aniton, OAG

II. Ascertainment of Quorum

Five (5) Commission members were present constituting a quorum.

III. Approval of the Agenda

The Commission voted to approve the March 17, 2016 agenda.

IV. Approval of the January 7, 2016 meeting minutes

The Commission voted to approve minutes from the January 7, 2016 meeting.

V. Report of the Executive Director

The Maxwell University has communicated with us but has not submitted an official application.

The Washington Center for Psychoanalysis has satisfied all the requirements that are stipulated on the After Action Report.

The Southwest Welding Academy has satisfied all but two of the requirements including the audited financial statement and its partnership agreement.

Medtech College met all of their requirements by the stated deadline January 31, 2016.

VI. Commission Approved Applications

A. One year approval list

The Commission approved the following applications for one (1) year, not to exceed March 31, 2017.

Renewals & Amendments *submitted at time of renewal*

<u>Institutions</u>	<u>License Type</u>
VMT Education Center (ND)	Renewal
Aveda Institute Washington, DC (ND)	Renewal

<u>Agents</u>	<u>License Type</u>
Frederick Kaiser – Central Michigan University (D)	Renewal

Key: (D) Degree Institution (ND) Non-Degree Institution (P) Provisional (R) Renewal (A) Amendment
* The licensure period for institutions, only amending for new programs or new location their license will remain in effect.

VII. Renewals/Amendment Applications

A. Allied Health and Technology Institute

Allied Health and Technology Institute submitted to the Commission an application requesting license renewal to continue offering Home Health Aide (HHA), Nursing Assistant (NA) and converting Certified Nursing Assistant (CNA) to Home Health Aide (HHA) bridge training programs in the District of Columbia.

The Commission voted to defer the decision on the license renewal application of Allied Health and Technology Institute and suspend the admissions of any new students beginning March 17, 2016.

The Commission voted to allow Allied 60 days to address application deficiencies and concerns around administration. The Commission requested the submission of seven (7) binders of a full and complete license renewal application, which demonstrates compliance with all the standards of licensure for a post-secondary non-degree institution.

B. General Assembly

General Assembly submitted to the Commission an application requesting renewal and amendment of its educational license and a request to waive the submission of the audited financial statement. The amendment request is to add the following six (6) new programs to the existing offerings, Android Development Immersive, Data Science Immersive, Digital Marketing Circuit, JavaScript Development, Web Development Immersive Remote (Online), and User Experience Design Circuit (Online).

The Commission voted to approve the license renewal and the license amendment for a period of one (1) year not to exceed March 31, 2017 with the following conditions: (1) submit a renewed surety bond certificate and (2) corrections to the school catalog.

The Commission voted to deny the waiver request of the submission of a financial audit and requested that a 2015 financial audit be submitted by May 2, 2016.

C. Saint Michael School of Allied Health

Saint Michael School of Allied Health submitted to the Commission an application requesting license renewal to continue offering 1) Practical Nursing; 2) Medical Assistant; 3) Medical Insurance Billing & Coding; 4) Pharmacy Technician; 5) Computer Networking Technology; and 6) Dental Assistant.

It was noted that the institution representative submitted to the Commission this morning the 2015 audited financial statement and the independent auditor's report. The Commission voted to defer the decision on the license renewal application until the next public session, May 5, 2016. In addition, the Commission requested the submission of the following information by April 7, 2016: (1) National Council Licensure Examination (NCLEX) pass rates for the following years: 2013, 2014 and 2015 which should include the pass rate for each quarter of the aforementioned years; (2) documentation from the Accreditation Commission for Education in Nursing (ACEN) of the institution's current status; (3) the number of students that did not pass the exit examination for each cohort 2013, 2014 and 2015; (4) a

corrected organizational chart; and (5) an updated catalog and student handbook. The application should be submitted to the HELC office no later than April 11, 2016, with the status of the Department of Education, updated faculty resumes and the application status with the DC BON.

D. Vets Groups Training Academy

The Veterans Enterprise Training & Services (VETS) Group Training Academy submitted to the Commission an application requesting renewal and amendment of its educational license and a request for waiver of submitting the audited financial statement. The amendment request is to add sixteen (16) new programs to the existing offerings.

The Commission voted to approve the license renewal for a period of one (1) year not to exceed March 31, 2017 with the condition of submitting a 2015 financial audit by May 31, 2016.

The Commission voted to deny the waiver request of submitting a financial audit and to defer action of the license amendment request to begin offering sixteen (16) new programs, until the 2015 audited financial statement to determine financial solvency.

VIII. Provisional Conditional Exemption Requests

A. Bellevue University

Bellevue University submitted to the Commission an application for Conditional Exemption as education provider outside of the District of Columbia to offer clinical and or internships in the District of Columbia.

The Commission voted to approve the Conditional Exemption application to offer 5 of the 6 requested clinical and or internship programs for academic credit in the District of Columbia for a period of one (1) year not to exceed March 31, 2017; *under the provisions of D.C. Official Code 38-1310(f) for education provided as a local offering of a foreign institution.*

The Commission did not approve the Bachelor of Science in nursing program since it is not an accredited program by a national nursing accrediting agency recognized by the U.S. Department of Education. The DC Board of Nursing requires national nursing accreditation according to their *Distance Nursing Education* regulations of Chapter 56, Nursing Schools and Programs, of Title 17 DCMR § 5611.6 (b).

B. Towson University

Towson University submitted to the Commission an application for Conditional Exemption to offer undergraduates and graduates internships for academic credit in the District of Columbia.

The Commission voted to approve the Conditional Exemption for a period of one (1) year not to exceed March 31, 2017; *under the provisions of D.C. Official Code 38-1310(f) for education provided as a local offering of a foreign institution.*

C. Longwood University

The Longwood University submitted to the Commission an application for Conditional Exemption to offer undergraduate and graduate level internships in the District of Columbia.

The Commission voted to approve the Conditional Exemption application for a period of one (1) year not to exceed March 31, 2017; *under the provisions of D.C. Official Code 38-1310(f) for education provided as a local offering of a foreign institution.*

D. California University of Pennsylvania

The California University of Pennsylvania submitted to the Commission an application for Conditional Exemption to offer undergraduate and graduate level internships in the District of Columbia.

The Commission voted to approve the Conditional Exemption application for a period of one (1) year not to exceed March 31, 2017; *under the provisions of D.C. Official Code 38-1310(f) for education provided as a local offering of a foreign institution.*

E. University of Michigan Ann Arbor

The University of Michigan Ann Arbor submitted to the Commission an application for Conditional Exemption to offer undergraduate and graduate level internships in the District of Columbia.

The Commission voted to approve the Conditional Exemption application for a period of one (1) year not to exceed March 31, 2017; *under the provisions of D.C. Official Code 38-1310(f) for education provided as a local offering of a foreign institution.*

F. University of Maryland Baltimore

The University of Maryland Baltimore submitted to the Commission an application for Conditional Exemption to offer undergraduate and graduate level internships in the District of Columbia.

The Commission voted to approve the Conditional Exemption application for a period of one (1) year not to exceed March 31, 2017; *under the provisions of D.C. Official Code 38-1310(f) for education provided as a local offering of a foreign institution.*

IX. Closure Plan

A. Home Care Partners Training Institute

Home Care Partners Training Institute submitted to the Commission a closure plan to end operations effective March 31, 2016.

The Commission voted to accept the closure plan with the condition that the institution furnish the Commission with copies of student records by May 2, 2016 and notifies the Commission when closure is complete.

X. Correspondence and Communications

A. University of Mississippi

The University of Mississippi submitted a request to add Classical Lives, Neoclassical Architecture, and the American Republic to the already conditionally approved courses.

No action is required at this time by the Commission.

B. University of Phoenix

The University of Phoenix provided initial notice that the Apollo Education Group, which is the parent company of the University of Phoenix, entered into a definitive agreement to be acquired by consortium investors including the Vistria Group, funds affiliated with Apollo Global Management, LLC, and Najafi Companies.

No action is required at this time by the Commission.

C. Washington University of Science and Technology

The Washington University of Science and Technology submitted a formal request for the approval to use the name Washington University of Science and Technology.

The Commission voted to deny the name request of Washington University of Science and Technology based on DC Code 38-1301 names that imply a connection to government.

D. Carnegie Mellon University

Carnegie Mellon University College located at 444 North Capitol Street, NW Washington, DC will be used by the university's Tepper School of Business to host faculty and MBA students two weekends a year effective October 2016.

No action is required at this time by the Commission.

E. Strayer University

Strayer University provided notification of changes to its core and general education course curriculum for undergraduate degree programs with the planned implementation in fall of 2016.

No action is required at this time by the Commission.

XI. Status Hearing

A. Technical Learning Center (now Prospect Career College)

The Commission heard case no. 2016-0001 of Prospect Career College formerly Technical Learning Centers, Inc.

The institution is currently being charged with the following violations. 1) DC Official Code 38-1309(c) Technical Learning Centers selling, bartering, or exchanging for any consideration or attempting to sale, barter, or exchange for any consideration a degree, diploma, or certificate; and 2) DCMR 5-A8018.1 (g), Technical Learning Center failed to provide transportation reimbursement as advertised.

The Commission required the institution to provide the following information:

- documentation that high school diploma program ceased through public advertisement and updates to the website;
- list of students who have completed the program
- list of students who have not received the diploma
- evidence of Parkridge High School legal ability to issue High School diplomas to District residents;
- institutions plant to distribute diplomas either via mail or pick-up by students at no charge; and
- revised catalog detailing late policy and transportation reimbursements.

The Commission accepted the recommendation of Counsel to convert the show-cause hearing on April 7, 2016 to a status hearing, at which time decision will be rendered.

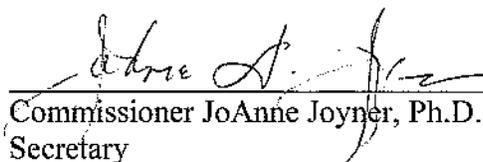
XII. Public Comments

No public comments.

XIII. Adjournment

Having no further business, the meeting was adjourned at 2:16 pm.

Respectfully submitted,



Commissioner JoAnne Joyner, Ph.D.
Secretary